

Camilla School Support Association Meeting Minutes

Camilla School Library

June 24, 2020

7 PM via Zoom

In Attendance

Trisha Normandeau, Sherry Mahe, Bonnie Borle, Karen Halwa, Marla Zubiak

Call the meeting to order at 7:06 PM

Adopt the minutes from February 18, 2020 meeting

Motioned by Sherry. Seconded by Karen. All in favour. Motion carried.

Additions to the agenda - None

Approval of the agenda (with any additions)

Motioned by Bonnie. Seconded by Karen. All in favour. Motion carried.

Reports:

➤ President/Vice President

- We are still in need of a secretary. If anyone is interested in this position or would like more information about what the job would entail, please let Trish or Sherry know.
- Camilla has a new admin team for the 2020-21 school year. Principal Dan Stephen and Vice Principal Shannon Chabot
- Trish will be contacting Dan Stephen to introduce CSSA and update him on the playground status
- CSSA AGM will be postponed until September 15, 2020

➤ Treasurer

- Casino account balance - \$19,779.92
- General account balance - \$59,7011.09 (as of May
- Playground fund to date \$56,645.13 plus \$3700 being held in trust by the RQB Ag Society and \$190,000 from the Alberta Government grant
- **Annual Return** – Karen is working on this and will have it submitted before the deadline
- **Financial Statements** – Kelly Parrent & Amber Kluthe will audit the statements for the annual return once Karen has them completed
- **Funding Requests** - None

➤ Casino Chair

- Nothing new to report. We received a cheque for \$19,779.92 from AGLC for our December 2019 casino. AGLC will send out the required paperwork in January 2021.

➤ Grant Chair

- The Best Buy grant was cancelled due to COVID
- Marla applied for an outdoor garden grant but unfortunately, we weren't successful
- Marla has continued searching for other grants. The group discussed grants for landscaping/school yard greening, gardens, sports, technology and school nutrition

- **Hot Lunch**
 - Blaire Kochling & Kim Perrott will run hot lunch for the 2020-21 school year pending hot lunch is allowed next school year
 - Healthy Hunger website worked great from an ordering and accounting perspective. Will use this website again next school year
- **Administration**
 - See SAC meeting minutes for full admin report
 - Camilla has a new admin team starting in September. Dan Stephen and Shannon Chabot
 - SAC had a brief introductory meeting with Dan Stephen recently

Old Business:

- **Little Caesars Fundraiser**
 - Little Caesars pick up went smoothly. It was run outside in the parking lot due to COVID school closures
 - Profit was \$2258
- **Boston Pizza Fundraiser**
 - Raised \$60.72
- **Playground Planning**
 - Trish & Sherry met with the teachers and Mr. Dawson regarding the playground and received lots of great input. Discussed plans for playground budget and possible repairs to existing playground. Sherry & Trish are still waiting on quotes from playground companies.
- **Camilla Recycling Program**
 - CSSA executive will continue work on planning a program with input from teachers and admin. We will look for funding to start up a recycling program at Camilla. Goal is to have it all planned and in place for the opening of the new school.
- **iPad/Chrome Book Replacement**
 - The kindergarten class would benefit from the replacement of their 4 iPads as soon as possible
 - The rest of the grade levels use chrome books more than iPads. Could use a new set of Chrome Books for next school year (set of 30). No cart needed
 - CSSA will continue work on funding for replacement of iPads and Chrome Books.

New Business:

- **2020-21 Fundraisers**
 - Tentative Fundraisers: Gold Card (Sept), Poinsettias (Nov), Math-A-Thon (Mar), Little Caesars (May)
 - Trish will register CSSA for Gold Card, Growing Smiles and Little Caesars
- **Fieldtrip Funds**
 - There is still \$3033.50 remaining from Little Caesars 2018 fundraiser that was allocated to fieldtrips but has still not been spent. Discussion regarding reallocating the funds to a different area so that they can be spent.

Trisha made a motion to reallocate the Little Caesars 2018 funds in the amount of \$3033.50 to classroom equipment and technology. Seconded by Bonnie. All in favour.
Motion carried.

Meeting Adjourned at 7:58 PM

Next Meeting: September 15, 2020 at 7 PM followed by our AGM