

Camilla School Support Association Minutes
Monday, March 13, 2019 at 7:00 pm

Call the meeting to order at 7:07pm

In attendance

Trisha Normandeau
Teri Piquette
Bonnie Borle
Veronica Schoenberger
Karen Halwa
Amy Cloutier
Kelly Parrent
Traci Upshaw

Welcome and introductions

Adopt minutes from February meeting

Motioned by Trisha. Seconded by Teri. All in favour. Motion carried.

Additions to the Agenda

See additions below.

Approval of the Agenda (with any additions)

Motioned by Bonnie. Seconded by Veronica. All in favour. Motion carried.

Reports:

1. President/Vice President Report
 - a. Thank you to everyone that has supported our fundraising efforts so far this year. Tickets are almost sold out for our upcoming Murder Mystery evening and donations continue to come in. Thank you to everyone for helping us ensure that this upcoming event is a success.
2. Treasurer Report
 - a. See attached report
3. Casino Chair Report – see below in casino info
4. SAC Rep
 - a. Camilla Staff/Bus Driver Appreciation Breakfast on March 18 at 8am – need a few volunteers to bring in food for the breakfast
 - b. Next meeting March 19 at 6pm in the school library
5. Report from Grant Chair/Liaison with Ag Society, etc
 - a. Veronica is working with Jen and Traci on the Best Buy grant
 - b. Amber Kluthe found a grant from Peavy Mart (up to \$100,000 with 3yrs to spend the funds) and has offered to apply for this on behalf of the CSSA
6. Hot Lunch Coordinator
 - a. Discussed possibility of using a different hot lunch website next year. Presented info regarding Munch a Lunch website
 - b. Lunch Lady hot lunch (March 5 & 13)
 - i. March 5th hot lunch - some of the orders did not come with veggies as indicated on the menu

Trisha made a motion to purchase juice boxes to be given to the affected students with money from the hot lunch funds. Seconded by Caitlin. All in favour. Motion carried.

- ii. March 13th hot lunch - missing food for 4 classes. The Lunch Lady purchased burgers from Dairy Queen to replace the missing food. Amy Cloutier will contact the parents of the affected students to explain the situation and offer 3 options (1-1 free sub on April 8th, 2-credit on hot lunch website to be used for future hot lunches, 3-cash refund)

Trisha made a motion to offer 1 free sub from Mr. Sub hot lunch on April 8th OR credit on hot lunch website for March 13th hot lunch OR cash refund for March 13th hot lunch to the parents of students that did not receive their March 13th hot lunch order. Seconded by Teri. All in favour. Motion carried.

- c. Unpaid Orders
 - i. Amy will monitor any unpaid hot lunch orders and send reminder emails to those that have outstanding balances. She will notify CSSA if having trouble collecting funds.
- d. Hot Lunch Volunteers
 - i. Amy is having trouble finding volunteers to help on hot lunch days. Discussed ways CSSA can help find volunteers.

7. Administration

- a. Traci and Jen are working on applying for a grant to get recycle bins for the school
- b. Camilla Wear will be available for purchase online. Link on school website under 'What's Happening'

New Business

1. Little Caesars
 - a. Trish has been in contact with Little Caesars rep.
 - b. Flyers will go home with students on March 15th. Order deadline will be April 2 at midnight
 - c. Product Delivery confirmed for April 17 at 10am. Pick up will be at the school from 2-7pm
2. Spring Flowers
 - a. Discussion about whether or not to run this fundraiser again. CSSA made a final decision not to run this fundraiser this year and will be ensuring there is lots of product for purchase at the Plant & Bake Sale on April 26th
1. AGM Date – tabled until next meeting
2. Casino information
 - a. Date change – Bonnie received confirmation that we are slotted for a casino Dec 21 & 22
 - b. Volunteers – we will need 15 volunteers. Discussed teaming up with the Archery club. They can offer us 6-7 volunteers if we agree to help them with volunteers for their casino
 - c. Advertising – Bonnie will start advertising for volunteers
3. Volunteer callout – tabled until next meeting
4. Funding requests - Discussed outstanding funding requests:
 - a. Saffron Internet Safety Presentation \$432
Bonnie made a motion to reimburse Camilla School \$432 for the cost of the Saffron Internet Safety Presentation with funds from the SAC donation (guest speakers/in school experience). Seconded by Veronica. All in favour. Motion carried.
 - b. Little Bits STEAM Kits
 - i. Approved \$2000 at Jan 21 meeting but cost came in higher than expected at \$2610.36
Trisha made a motion to reimburse Camilla School \$2610.36 for the cost of the Little Bits STEAM Kits with money from the SAC donation (technology). Seconded by Bonnie. All in favour. Motion carried.
 - c. Storage cabinet for STEAM kits
 - i. Approved \$646.80 at Jan 21 meeting but cost came in higher than expected at \$673.05

Trisha made a motion to reimburse Camilla School \$673.05 for the storage cabinet for the Little Bits STEAM Kits with money from the SAC donation (technology and flex money)

Old Business

1. Murder Mystery Update
 - a. Discussed catering, décor, donations, volunteers
 - b. Bonnie has given the deposit to the caterer
 - c. Trisha has confirmed table cloths, table runners and napkins
 - d. Teri working on décor and will save receipts for reimbursement
 - e. Pending payment from everyone, the event is almost sold out
2. Playground Planning Update
 - a. Playground project presentation by jr high students on March 8th went really well
 - b. Students had lots of great ideas and are willing to let CSSA display their projects at the Murder Mystery event
 - c. Need a catchy name for the playground project. Discussed having students come up with a name for the project. Veronica is going to email school admin explaining what we are looking for and admin will distribute to teachers. Deadline for submissions will be April 12th

Additions

1. CRA charitable number
 - a. Karen looked into applying for charitable organization status. Lengthy application form and will need a volunteer to complete it. Application takes about 6 months to be processed and not guaranteed to be approved.
2. Plant & Bake Sale
 - a. Veronica is heading this up with the help of Ann Fulton from Blue Heron Greenhouses. Ann will provide plants and succulent planters to be sold at the plant and bake sale.
3. Grab & Go Basket
 - a. Granola bars not a huge hit but students are liking the oatmeal packages.
 - b. Seems there is a demand for more lunch foods eg. Ravioli

Trisha made a motion to reimburse Karen Halwa \$47.61 for the February 2019 Grab & Go Basket supplies. Seconded by Veronica. All in favour. Motion carried.

Next Meeting April 16 at 6:45pm in the Camilla School library

Meeting adjourned at 8:55pm