

Camilla School Support Association Minutes

Via Zoom

January 19, 2021

7 PM

In Attendance

Trisha Normandeau, Sherry Mahe, Karen Halwa, Carol Nelson, Bonnie Borle, Marla Zubiak, Dan Stephen, Shallen Moore, Kelly Parrent, Amber Kluthe, Darla Soetaert and Robyn Sheehan

Call the meeting to order 7:02 pm

Adopt the minutes from November 17, 2020 meeting

Motioned by Shallen. Seconded by Karen.

Additions to the agenda

No Additions

Approval of the agenda (with any additions)

Motioned by Kelly. Seconded by Shallen.

Reports:

➤ **President/Vice President**

This is the last year for Trisha and Sherry.
Spread the word for next year.

➤ **Treasurer**

\$250/hamper gift cards still outstanding from Kelly. Kelly to resend copy of receipt to Karen.
\$710 – Fundraised for the gold cards this will go to new technology & classroom equipment.
[Business deposit \$1,420 is allocated to row 35, Gold Cards 2021 (\$710 will be invoiced for the sold gold cards)]

Deposit \$463.64 - \$410 is allocated to the December worksheet row 24, Poinsettia, and \$53.64 is allocated to row 30, Mabel's Labels Fundraiser.

The actual amount fundraised for Growing smiles was \$2283.69. We are expecting a cheque from Growing Smiles for \$1873.69

Playground Fund – Bonnie will follow up with the Ag Society to get the cheque for the playground donation (\$3700)

➤ **Casino Chair**

Bonnie – no updates
AGLC annual report completed and submitted.

➤ **Grant Chair**

Marla was successful in the grant application from NWR for \$5000 to go towards purchasing new chrome books and a chrome cart.
Outdoor school greening grants will have to wait until the school grounds are more accessible and we can come up with a plan. There is a grant for garden spaces that closes in March.
Marla will speak with Dan about this in further detail.

➤ **Hot Lunch Coordinator**

No updates for the Hot Lunch; there remain a number of logistical challenges for this year.

➤ **Administration/Parent Council**

Playground Update

Dan was able to screen share the concept provided by Playquest. The cost is about \$215,000 which includes site prep, permitting and installation. The main section has wood chips as the base. There is another small section with sand. It will take 6 weeks to install and hope to begin construction in April. They just need a contract at this point which Dan will be working on.

Old Business:

- **Gold Cards**
Sold 71 cards (sales are down from last year) for a profit of \$710
- **Growing Smiles Poinsettia Fundraiser**
Credit for one item that was damaged. The fundraiser raised \$2283.69. The pick up went well, fortunately the weather was warm. Sales were down about \$1000 from last year; many people were not having Christmas visits.
- **Boston Pizza Fundraiser 2020**
Sept – Dec 2020 – there were 9 submissions, have to be original receipts.
Jan 2021 – June 2021 is the next time period to collect receipts (we will get 5% back of subtotals of receipts)
- **Liability Insurance**
Have paid \$800 (\$350/ commercial and \$450/ directors and officers) from the operating expenses funds. It is effective Nov. 2 2020. It is through Foster Parker. There is no package for crime insurance but Foster Parker is looking at building a package for non-profits.
- **Playground Update**
Dan gave an update – see above under admin report.

New Business:

- **NWR Grant**
See above under Grant Chair report
- **Math-A-Thon**
Last year's Spell-A-Thon brought in \$10,000. There is a quiz that the teachers would need to be involved in. Dan will discuss with the teachers to get their views and report back to Trish before a decision to go ahead with this fundraiser is made.
- **February Newsletter**
Sherry will include:
 1. Boston Pizza – New time frames
 2. CSSA positions available at our AGM in June
 3. Playground update
 4. Next meeting date

Bouquets

Thank you to Marla for her hard work on the NWR grant application.

Meeting Adjourned 7:32 pm

Next Meeting: February 16, 2020 time & location are TBA