

Camilla School Advisory Council Meeting Minutes
Tuesday, September 13, 2011

ATTENDANCE (*absent)		Parents and Teachers in Attendance
Chair (also Member at Large)	Retelle Poitras	Michael Kurschat
Vice-Chair (also Gr 7-9 Rep)	Lori Reaville	Annette Kincade
Secretary (also Community Rep)	Jennifer Haddock	Shannon Raabis
Treasurer (also Community Rep)	Nadine Hoffman	Siena Cox
Gr. 1-3 Reps	Kimberley Boddez	Jackie Morin
	Amber Kluthe	Michelle Fincaryk
Gr. 4-6 Reps	Melissa Lirondelle	Juanette Quintal
	Brenda Kulka	Teresa Sheehan
Gr. 7-9 Reps	Charmaine Krywko	
Members at Large	Lisa Patrick*	
LAC Rep	Naomi Van Brabant	
Headstart Rep	Christie Kieftenbeld	
Staff Reps	Michael Byrne	
	Leanne McMillan	
Ag Society	*	
Trustee	Shelley Porter	
FOC	Monique Van Rooyen	
	Bianca Patterson	

Call Meeting to order – 7:02 pm

Addition to agenda (by motion): No additions.

Adopt minutes of June meeting (by motion): Nadine mad motion; Lori seconded; all in favour.

Old Business

1. Back to School BBQ

- a. Food and costs – Bianca advised prices Sobey's 1 box of 275-300 burgers \$68/ Calahoo Meats, 5 boxes \$139; sauce \$21 each. Ordered buns: 200 hot dog and 200 hamburger for \$85. Bianca will use hot lunch condiments. Jackie advises the total cost is approximately \$308. We will get juice from McDonalds and Naomi will supply cups and napkins. Last year's cost was \$600 and this year we'll be around \$400 mark. Leftover hot dogs can be used for hot lunch.
 - b. List of SAC members' responsibilities for BBQ signed up.
 - c. Nadine presented spreadsheets to be shown to parents at the information table set up at the BBQ.
2. Mission Statement – SAC's mission statement is: "To enhance and support the educational experience of students at Camilla School."
 3. SAC volunteer sign-up: As a SAC, we would like a representative to attend the RQB Agricultural Society meetings (last Tues of month), the Calahoo Agricultural Society meetings (which may be the same night as our meetings so may not work), a volunteer to decorate and update Parent Board just outside the library – Lori volunteered. The school sign was brought up because it is unchanged from June but Junior Challenge or Leadership class usually does it. Shelley asked if a SAC member would like to attend School Board meetings 2nd/4th Wed of month 4:30 to 6:00 p.m. or later at school board office. Topics on school board website. SAC may ask members to attend on a rotating basis.

New Business

1. Speaker and workshop ideas - ASCA has workshops to attend that may be interesting.
2. SAC attendance policy – Retelle went over s.51. of the SAC Bylaws stating SAC policy on the attendance of members. Please all attend and advise in advance if you cannot.
3. Change of signing authority for the bank (by motion) – Retelle makes a motion to change signing authorities at the bank to Chair, Secretary and Treasurer. Charmaine seconds. All in favour.
4. Change of meeting time to 6:30 p.m. (by motion) – Retelle makes a motion to change the SAC meeting time from 7:00 p.m. to 6:30 p.m. Naomi seconds. All in favour.
5. FOC Open Letter to SAC – Monique talked about a letter written in June to SAC from the FOC. Background – In 2004 SAC made a committee to do fundraising and report back to SAC for approval on all decisions. Meetings were still long at SAC. Executive of FOC and SAC met at

Alexis Pizza to discuss a break out of FOC to become a separate association. FOC has done a lot of fundraising and work. There has also been a feeling that SAC keeps wanting FOC to report back. FOC is their own entity and reports back to SAC as a courtesy. FOC is registered with lottery to do casinos, etc. Other fundraising things such as sub sales, choc sales, etc. They started doing casinos. We have to have an approved list of purchases and Alberta Lotteries approve the list. School Principal requests items and they are put on the application. An example would be Promethean boards – Alberta Education does purchase some but not all. All classrooms now have them due to FOC fundraising. We can apply for grants on all of our fundraising money. It depends on what we qualify for. Those are the ones that we apply for. Requests are made to FOC for funds but since all funds are approved by Lotteries for a certain purpose, the request has to be within the approved list given to Lotteries. Discretionary funds are used from little fundraisers done throughout the year other than casino funds. These would be funds used to honour small requests for money for items not on Lottery list. Casino funds are currently earmarked for uniforms, laminator, additional stencils for Ellis machine and after that, it is prioritized by requests from Principal. (NOTE: This was a large amount of information and is in point form. If you have any questions, please contact an SAC or FOC member.) FOC would like to see a rep from each class attend an SAC meeting. AGM is on October 11th at 1 p.m. Representatives from each grade should be in attendance. All are welcome. FOC email is FOC Camilla@gmail.com.

6. Babysitting for SAC meetings – Retelle has spoken Lan and Melanie and arranged for them to come out to babysit for SAC meetings. They are trained and certified adult babysitters. The babysitting would be done in the music room at a cost of \$5 per child. RSVP to Retelle ASAP if you are attending the meeting and would like babysitting services while at the meeting. Separately, Lan will also run a babysitting course for those kids of correct age, if there is enough interest, at some time arranged throughout the year. Look for information to follow.

Reports:

Please submit written reports prior to meeting via email to Retelle: retelleforcamilla@gmail.com

1. Administration - Staff changes this year: Welcome Leanne McMillan, Vice-Principal; new band teacher Michael Kurschat, new secretary Mrs. T. Cairns, new caretaker Barb Carrie. Student numbers are down this year. Things are starting to settle down and changes should be complete.
New band teacher, Michael Kurschat, spoke about the new band program. He wants to start a parent support group for band and establish a committee to fundraise and make sure everyone is happy. He wants kids to enjoy it and fully appreciate all that music has to offer. He is hoping for small mini tours, overnight or just a day to make band fun. Equipment and minor tour money needed. There is a possibility of starting a choral group and a jam band group.
2. Trustee – Shelley spoke about what her job entails - create policy, a vehicle of communication. First meeting of School Board is on Sept 14 so there is no report.
3. Staff – Mr. Byrne will have rotating staff members at our meeting. None today other than Mr. Kurschat.

4. Chair – nothing else to report.
5. FOC – Made \$15000 on raffle last year that they had hoped to spend on Gr 5 - 6 playground equip and projector. Items for playground were \$50,000 and not enough was raised so money going to projector. The total raised from casino not yet known. Hoping for \$15000 from casino. Decided to spend half this year and half next year. There will be no fundraisers in 2011 run by FOC. New executive will have to decide when to have their meetings. AGM October 11, 2011, 1:00 p.m. All executive's terms are up for election. Volunteers needed.
6. ECS – 19 and 20 enrolled.
7. Headstart – 5 in a.m. and 11 in p.m. enrolled.

Additions to Agenda: N/A

Bouquets: To administration for changing timetable blocks; To administration for new band program; To FOC for all their efforts; To Retelle for her hard work getting started.

Adjournment: 8:35 pm